

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: marketlavpc@gmail.com

VAT Registration Number: 296 9715 35

Dear Councillor,

You are hereby summoned to attend the Meeting of the Council to be held on

**Tuesday 14th August 2018, at 7.15 pm in the Community Hall Meeting Room,
Market Lavington**

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
18/19-83	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
18/19-84	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
18/19-85	Parish Councillor vacancies To consider any applications received for the existing Parish Councillor vacancies (members of the public will be asked to leave the room during the discussion of this item)
18/19-86	Minutes of Council meetings To confirm and sign as a correct record the minutes of the following meeting: a) Meeting of the Parish Council meeting held on the 17th July 2018 (<i>copy attached</i>)
18/19-87	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
18/19-88	Market Lavington Neighbourhood Plan a) To receive a report from Chairman of the Steering Group b) To note the minutes from the Steering Group meeting held on 24th July 2018 (<i>copy attached</i>), draft minutes from meeting held on the 7 th August 2018 (<i>copy to follow</i>) and ask any questions arising from the minutes c) To receive any updates and discuss matters highlighted for the attention of the Parish Council
18/19-89	Old School Restoration Project a) To consider the current financial position of the Project b) Plain Action Grant (1 st submission) – Report from meeting with Programme Manager held on 1 st August 2018 c) To receive the following updates: i. Replacement tables – Update on enquiries made from Cllr Gordon ii. Development of Old School website – Review information obtained by Cllr Osborn iii. Any other updates d) Contractor meetings organised by Project Manager (representatives from Parish Council, Snape Contracting Ltd and Project Manager): i. Minutes from meeting held 25/7/18 & 8/8/18 (<i>copies circulated when received</i>) – To note the minutes, ask any questions arising from the minutes and consider further any matters as necessary
18/19-90	Highways / Maintenance issues in the village a) Update from Cllr Davis and Clerk on matters previously reported – to include i. Report from CATG meeting 19/7/18 – Cllr Davis b) Consider any new matters to report – for Handyman contractor / Parish

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	<p>Steward (date of next visit (not in August) September 11 &12) / Footpath, Amenity Land contractor / Wiltshire Council</p> <p>c) Parish Emergency Assistance Scheme (PEAS) – Discuss</p> <p>d) Tree works Elisha Field - Consider</p>
18/19-91	<p>Market Lavington Vintage Meet – Saturday 14th & Sunday 15th July 2018</p> <p>a) To consider the financial position of the event</p> <p>b) To consider how the profits from the event should be split</p> <p>c) To agree the procedure for applying/considering 'Village Project' grant requests (<i>copy of draft application form attached</i>)</p> <p>d) To review event feedback received and consider how the event should be organised next year (<i>copy of feedback sheet attached</i>)</p>
18/19-92	<p>Correspondence Received</p> <p>a) Letter from WW1 Commemoration Group regarding tree planting – Consider at meeting</p> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
18/19-93	<p>Finance</p> <p>a) To receive and consider financial reports - income and expenditure details for July 2018, bank reconciliation and budget position for financial year-to-date (<i>copies attached</i>)</p> <p>b) To approve payment of 'cheques / on-line Payments' for August 2018 (<i>as per schedule to be provided before start of meeting</i>)</p>
18/19-94	<p>General Parish Matters</p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
18/19-95	<p>Adjournment for Public Discussion (maximum of 5 minutes)</p> <p>Opportunity for members of the public to speak on any matter</p>
18/19-96	<p>Date of next Meeting</p> <p>Meeting of the Parish Council – Tuesday 18th September 2018</p>
18/19-97	<p>Closure of meeting</p>