Market Lavington Parish Council Exenditure
2019/20 DRAFT BUDGET - Approved at Full Parish Council meeting 15/1/19

	A	B	C	D	E	F	G	H	I	J	K
1	**Payments**	**Cost Centre**	**Number**	**Budget**	**Actual**	**Budget**	**Budget**	**NOTES**			
2				**17/18 £**	**17/18 £**	**18/19 £**	**19/20 £**				
3	Insurance	Admin	300	515.00	0.00	525.30	590.00	17/18 actual +2%			
4	Professional fees	Admin	300	200.00	450.00	200.00	500.00	based on recent 2 yrs expenditure			
5	Subscriptions	Admin	300	770.00	781.34	780.00	850.00	SLCC/WALC, NALC/ICO			
6	Training	Admin	300	400.00	136.42	200.00	300.00				
7	Sundry exps (see note 1)	Admin	300	470.00	462.34	600.00	500.00	based on 2018 exp. To date			
8	Photocopying	Admin	300	80.00	57.87	100.00	100.00				
9	Audit fees	Admin	300	450.00	450.00	450.00	1000.00	£200 + £800 (banded according to income/exp. total)			
10	**Sub-total**	**Admin**	**300**	**2885.00**	**2337.97**	**2855.30**	**3840.00**				
12	Clerk Payroll	Clerk Payroll	310	7695.00	7544.28	7695.00	9724.00	see note 3			
13	Clerk Home Working Allowance	Clerk Payroll	310	400.00	400.00	400.00	218.00	see note 4			
14	**Sub-total**	**Clerk Payroll**	**310**	**8095.00**	**7944.28**	**8095.00**	**9942.00**				
16	Handyman Contractor	**Handyman Contactor**	**320**	**2860.00**	**2764.00**	**2860.00**	**2860**	5hrs pw X £11 X 52 wks			
18	Cleaner Payroll	**Cleaner Payroll**	**330**	**1058.00**	**1055.80**	**1085.00**	**1341.60**	Plus 3% + half hour = £8.60 ph X 3 hrs pw X 52 wks			
20	Earmarked Reserve	**Earmarked Reserve**	**200**	**0.00**	**12137.10**	**0.00**	**0.00**				
22	Insurance	Old School Running	350	624.00	0.00	636.00	690.00	will be additional items to insure			
23	Oil	Old School Running	350	1000.00	1079.00	1000.00	1500.00	oil more expensive, increased use			
24	Electricity	Old School Running	350	432.00	432.00	432.00	600.00	12 X £50 DD new electric heaters			
25	Water	Old School Running	350	246.00	231.00	216.00	252.00	12 X £21 DD			
26	Maintenance	Old School Running	350	4385.00	1069.33	500.00	2224.65	M&F committee reduced by £2,857			
27	Cleaning materials	Old School Running	350	150.00	131.36	150.00	200.00				
28	Consultants fees/restoration project	Old School Running	350	0.00	9852.21	3637.75	0.00				
29	Website hosting / fees	Old School Running	350	0.00	0.00	0.00	60.00	12 X £5 DD			
30	Broadband / WiFi	Old School Running	350	0.00	0.00	0.00	660.00	12 X £55 DD			
31	Marketing	Old School Running	350	0.00	0.00	0.00	500.00				
32	Music Licence	Old School Running	350	0.00	0.00	0.00	101.00				
33	Fire Equip Maintenance	Old School Running	350	100.00	206.35	100.00	200.00				
34	**Sub-total**	**Old School Running**	**350**	**6937.00**	**13001.25**	**6671.75**	**6987.65**				
36	Insurance	Play Areas/ftpaths/Woods	360	219.00	0.00	223.00	228.00	17/18 actual +2%			
37	Play area maint / inspection	Play Areas/ftpaths/Woods	360	400.00	180.00	400.00	400.00	inspection £140			
38	Strimmer/mower - fuel/oil/nylon cord	Play Areas/ftpaths/Woods	360	80.00	58.07	80.00	80.00				
39	Equipment maintenance/purchase	Play Areas/ftpaths/Woods	360	290.00	17.72	200.00	5000.00	Speed indicator device			
40	Other expenditure ie bollards litter bins	Play Areas/ftpaths/Woods	360	1100.00	1089.23	2000.00	1000.00				
41	Footpath / Amenity land contract	Play Areas/ftpaths/Woods	360	3132.00	3132.00	3132.00	2772.00	number of cuts reduced + £60 for EF hedge			
42	Play Area Improvements	Play Areas/ftpaths/Woods	360	0.00	0.00	0.00	2000.00				
43	Tree works	Play Areas/ftpaths/Woods	360	1800.00	0.00	1000.00	500.00	additional funds in Earmarked Reserve			
44	**Sub-total**	**Play Areas/ftpaths/Woods**	**360**	**7021.00**	**4477.02**	**7035.00**	**11980.00**				
46	Grass cutting	Elisha Field / Pavilion	370	812.00	812.00	832.18	864.00				
47	Insurance	Elisha Field / Pavilion	370	223.00	0.00	228.00	235.00	17/18 actual +2%			
48	Water	Elisha Field / Pavilion	370	66.00	78.00	90.00	162.00	12 X £13.50 DD			
49	Electricity	Elisha Field / Pavilion	370	100.00	94.78	120.00	120.00	approx £30 qtr			
50	Repairs & Maintenance	Elisha Field / Pavilion	370	450.00	16.62	400.00	400.00	additional funds in Earmarked Reserve			
51	Supplies - hand towels etc	Elisha Field / Pavilion	370	20.00	0.00	20.00	20.00				
52	Field Maintenance	Elisha Field / Pavilion	370	0.00	0.00	0.00	100.00				
53	Fire Equip maintenance / PATS Tests	Elisha Field / Pavilion	370	80.00	44.24	80.00	80.00				
54	**Sub-total**	**Elisha Field / Pavilion**	**370**	**1751.00**	**1045.64**	**1770.18**	**1981.00**				
56	S137 Grants	S137 Grants, Donations	380	500.00	425.00	500.00	500.00				
57	Churchyard Maintenance	S137 Grants, Donations	380	475.00	475.00	475.00	475.00				
58	West Lavington Youth Club	S137 Grants, Donations	380	3000.00	3000.00	3000.00	3000.00				
59	**Sub-total**	**S137 Grants, Donations**	**380**	**3975.00**	**3900.00**	**3975.00**	**3975.00**				
61	Public works loans	**Public Works Loan Board**	**390**	**13056.00**	**10982.89**	**13056.00**	**12966.00**	£2,073.41 X 2 payments	£4,409.17 X 2 payments		
63	Providing facilities for youth	**Youth facilities**	**395**	**2100.00**	**1620.00**	**2100.00**	**2100.00**	£60X35 sessions			
65	Neighbourhood Plan	Other	400	3000.00	2886.00	3000.00	3000.00	£1,500 at least of consultants fees due			
66	Defibrillator fund	Other	400	0.00	0.00	0.00	600.00	see note 5			
67	Vintage Meet	Other	400	0.00	173.52	1000.00	1000.00	loan / donation			
68	**Sub-total**	**Other**	**400**	**3000.00**	**3059.52**	**4000.00**	**4600.00**				
70	**TOTAL**			**52338.00**	**63925.47**	**53103.23**	**62573.25**				
72	**NOTES**										
74	1) Sundry expenses (admin) includes - Chair's allowance £250 (see note 2), stationery items, ink cartridges, postage, job adverts etc.										
75	2) Chair's allowance - Advised by VAT Advisor (Oct. 2018) that the allowance should be paid by reimbursement of receipts										
76	3) Clerk payroll - Clerk currently paid for 14 hrs pw, but actually working at least 25 hrs pw										
77	**PROPOSAL FOR 2019/20: NALC pay award wef 1/4/19 SCP11 £11 ph (was SCP21 £10.676).**										
78	Additional 3 hours per week i.e. £11 X 3 hrs X 52 weeks = £1,716										
79	**TOTAL PAYROLL: 14 hrs (existing) + 3 hrs = 17 hrs pw X £11 X 52 weeks = £9,724**										
80	4) Clerk's allowance - Advised by VAT Advisor (Oct. 2018) that from 6/4/12 guideline rate for 'home working allowance' is £18 per month										
81	i.e. £216 pa unless receipts provided to demonstrate additional expenditure (currently paid £400 i.e. £184 difference)										
82	5) Defibrillator fund - cover cost of consumables and build up fund to replace surgery defibrillator in 2021										
84	Increased/additional amounts	Reduced amounts									